

PUNJAB STATE FOREST DEVELOPMENT CORPORATION LTD.

Forest Complex, Sector-68, Sahibjada Ajit Singh Nagar
e-mail: mdpsfdc@gmail.com

Notice inviting E-tender for Fabrication of Wooden Crates

E-tender are hereby invited for fabrication of wooden crates from empaneled marketing associates through eprocurement portal of Government of Punjab <http://eproc.punjab.gov.in>.

Sr. no.	Item	Important Date and Time	
1	Fabrication of 1,00,000 Wooden Crates	1) Date of Publication	19-02-2026 at 01:00 pm
		2) Start date of document download	19-02-2026 at 01:00 pm
		3) Start Date of Bid Submission	19-02-2026 at 01:00 pm
		4) Last date of document download	04-03-2026 at 04:00 pm
		4) Last Date of Bid Submission	04-03-2026 at 05:00 pm
		5) Opening of Technical Bid	05-03-2026 at 11:00 am
		6) Opening of Price Bid	After finalizing Technical Bid.

Detailed Tender Notices (DNIT) and terms & conditions are available at website www.eproc.punjab.gov.in and bids shall be submitted online on this website.

1. All other detail/instructions can be seen in the bidding document uploaded on <https://eproc.punjab.gov.in>.
2. Any corrigendum will be uploaded on our website only. Prospective bidders are advised to visit the above website frequently.

CIN No. U40105PB1983SGC03471

GST No. 03AABCP2806ROZO



PUNJAB STATE FOREST DEV. CORPORATION LIMITED

Office: Managing Director, Forest Complex, Sector-68,

Sahibzada Ajit Singh Nagar (Mohali)

Tel. 0172-2298007, e-mail: mdpsfdc@gmail.com

Website: <https://punfocorp.com>

Detailed notice inviting tender for Fabrication of Wooden crates.

The Managing Director, Punjab State Forest Development Corporation (PSFDC) hereby invites e-tender from Marketing Associates empanelled with PSFDC for fabrication of wooden crates.

For participating in the above "e-tender" through e-tendering process, the prospective bidders must be empanelled with PSFDC as Marketing Associates for fabrication of wooden crates i.e. and registered with M/s GePNIC (Government e-Procurement System of NIC) at <https://eproc.punjab.gov.in> and get user ID, password. Class 2/3 digital signature is mandatory to participate in the e-tendering process. The digital signature of the bidder must be valid at the time of evaluation of the bids

For any clarification/difficulty regarding e-Tendering Process flow please contact on 0172-2970263, 0172-2970284 (On working days from 10:00am to 5:00 pm), Mobile No. 6284884511 (Only for Saturdays and Sundays from 9:00 to 5:00pm). The tender documents can also be obtained through website <https://eproc.punjab.gov.in>

1. Total of 1,00,000 wooden crates of specifications as per Annexure I are to be fabricated for supply to the indenting agency i.e. PUNGRAIN.
2. Interested bidders can purchase the tender documents online from website <https://eproc.punjab.gov.in> upon online payment of Rs. 1000/- (tender fee- 500/- plus GST@18%).
3. Earnest Money Deposit of Rs 2,00,000/- (Rupees Two Lakh only) shall have to be paid online while submitting Expression of Interest cum e tender.
4. Bidders can access tender documents on the website, fill them and submit the completed tender document into Electronic Tender on the website itself. Bidders shall attach scanned copies of all the requisite documents specified in tender document. Tender documents shall be opened only of those bidders, whose Earnest Money Deposit, Cost of Tender Document empanelment as Marketing Associates and other eligibility criteria is found in order.
5. Corrigendum / Addendum / Corrections, if any will be published on the website. The bidders are advised to check PSFDC website (<https://punfocorp.com>) and M/s GePNIC (Government e-Procurement System of NIC) at <https://eproc.punjab.gov.in> for any changes/ corrigendum.

6. The schedule of major activities/KEY DATA in this regard is as under:-

Date of publication of notice of e-tender	19.02.2026 at 01:00 pm
Start date of document download	19.02.2026 at 01:00 pm
Start Date of Bid Submission	19.02.2026 at 01:00 pm
Last date of document download	04.03.2026 at 04:00 pm
Last Date of Bid Submission	04.03.2026 at 05:00 pm
Date & time of opening of Bids (Technical Bids)	05-03-2026 at 11:00 am
Date & time of opening of Bids (Financial Bids)	After finalizing Technical Bid.

7. The Managing Director, PSFDC reserves the rights to accept/ reject any or all the bid(s) or the entire process of Expression of Interest cum E tender without assigning any reason.

PUNJAB STATE FOREST DEVELOPMENT CORPORATION LIMITED (PSFDC)

INSTRUCTIONS TO BIDDERS

1. Bids will only be submitted online on the e-Procurement portal of the Government of Punjab i.e. <https://eproc.punjab.gov.in>. Bidders who wish to participate in online tenders will have to register themselves on <https://eproc.punjab.gov.in> for which valid Digital Signature (Class II or III) are required, using which they can upload their electronic bids. The bidders will be required to pay applicable registration/ processing fees as per the details available on e-Procurement portal.
2. No physical submission of Technical and price/ financial bid will be entertained as it should be furnished online only. No fax, e-mail, SMS, letters or any other form of communication will be entertained for the same.
3. Bids which are not submitted in the prescribed form or, without earnest money or any other deviation from the terms and conditions of the tender notice shall be rejected outrightly.
4. The Bidder is mandatorily required to submit the documents mentioned in the Terms & Conditions, along with the technical bid. The financial bids of only those bidders shall be opened, who qualify the technical bid.
5. Any attempt direct or indirect, to cast influence or negotiation on the part of the Bidder with the officials/ authority to whom he shall submit the tender or the tender accepting officials /authority before the finalization of tenders, shall render the tender liable for rejection.
6. The Bidder submitting the tender must read the specifications, terms and conditions given in tender document and all Annexures. The Bidder must also read The Punjab Transparency in Public procurement Act 2019, The Punjab Transparency in Public procurement Rules 2022.
7. The conditional offers/tenders shall be rejected.
8. The Bidder shall quote a single composite rate for fabrication of wooden crates in Financial Bid Proforma (Annexure-VIII) keeping in mind the specifications, terms & conditions and nothing shall be payable extra whatsoever unless otherwise specified. Quoted rates shall be all inclusive of GST, taxes, levies etc.
9. Bid can only be submitted on deposit of Earnest Money Deposit (EMD) amounting to INR 2,00,000/- online only. After the award of the contract, EMD will be released/converted into security on receipt of Performance Security @ Rs.100/- per wooden crate.
10. The Bidder shall submit Performance Security of Rs. 100 per wooden crate of Total Supply/Works Order issued by Punjab State Forest Development Corporation Ltd. on the basis of Award under reference within 8 days from the date of supply/works order issued in form of RTGS/NEFT/Demand Draft/irrevocable bank Guarantee. Besides the PSFDC can take any other action against bidder like blacklisting of Bidder or other penal action as per law or rules governing such matter.
11. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on behalf by a person holding a power of attorney authorizing him to do so or signed by any person legally authorized by firm.
12. PSFDC reserves right to accept tender in full or in part.
13. Information and Instructions for bidders posted on website of procurement portal of Punjab shall form part of tender document. Terms and conditions of the tender ID 2025_DFWP_155923_1 issued for empanelment of Marketing Associates is integral part of this tender and will apply equally to this tender.
14. Bidders are advised to keep visiting the procurement portal web-site from time to time (till the deadline for bid submission) for any updates in respect of the tender.
15. The intending bidder must have valid class-II or class III digital signature to submit the bid.
16. PSFDC reserves the right to reject any prospective bid without assigning any reason.
17. If any information furnished by the bidder is found incorrect at a later stage, bidder shall be liable to be debarred/blacklisted from tendering/taking up of scope of supplies in PSFDC. PSFDC reserves the right to verify the particulars furnished by the bidder independently.
18. PSFDC reserves the right to increase or decrease the tender quantity.
19. Any further communication or corrigendum/ addendum will be published on e-procurement website of Punjab i.e. <https://eproc.punjab.gov.in>.

IMPORTANT DATES IN CHRONOLOGICAL ORDER

Date of publication of notice of e-tender	19.02.2026 at 01:00 pm
Start date of document download	19.02.2026 at 01:00 pm
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PUNJAB STATE FOREST DEVELOPMENT CORPORATION LIMITED (PSFDC)

DEPARTMENTAL TERMS AND CONDITIONS FOR THE FABRICATION OF WOODEN CRATES

I. GENERAL

1. Managing Director, PSFDC invites e-tender from empaneled marketing associates for the fabrication of 1,00,000 wooden crates.
2. E-tender will be in two bid system "Technical bid and Financial bid".
3. The e-tender form on the e-tendering portal for fabrication of wooden crates will start from 19.02.2026 at 01:00 PM and will close on 04-03-2026 at 05:00 PM.
4. The Technical bids will be opened on 05-03-2026 at 11:00 AM in the office of Managing Director.
5. Financial bids of only technically qualified Bidders will be opened. The financial bids will be opened after finalizing technical bid.

II. TECHNICAL SPECIFICATIONS OF WOODEN CRATES TO BE FABRICATED:

1. Specifications of wooden crates to be fabricated are given in **Annexure-II**.
2. Empaneled Marketing Associates may quote a composite rate in financial bid as per **Annexure-VIII**.

III. ELIGIBILITY CRITERIA

The technical bid (**Annexure III**) must be uploaded along with all the documents/ Annexures for fulfillment of technical eligibility criteria as mentioned in the Check list (**Annexure IV**) and duly self-attested/signed on all the pages and complete in all respects till the date and time specified in the tender notice. No tender shall be accepted without EMD and the following documents:

1. The bidder should be empaneled with PSFDC as a marketing associate for fabrication of wooden crates (Attach empanelment letter).
2. The bidder should deposit earnest money deposit (EMD) of Rs 2 Lakh.
3. The bidder must furnish Affidavit against misuse of timber in PSFDC. (**Annexure-V**)
4. The bidder must submit monthly capacity to fabricate wooden crates. The bidder must apply a minimum quantity of 10,000 wooden crates to be fabricated (Please fill quantity in **Annexure-VI**).

IV. SCOPE OF WORK

1. Empaneled Marketing Associate shall fabricate wooden crates strictly as per specifications issued by indenting agency i.e. PUNGRAIN as given in **Annexure-II**. Fabricated wooden crates with any variation in specifications will not be accepted by PSFDC.
2. Volume of round timber required for fabrication of wooden crates will be supplied by Punjab State Forest Dev. Corporation Ltd. (PSFDC).
3. Marketing Associates shall be responsible for receiving, storage, sawing, assembling, finishing and delivering of wooden crates to PSFDC.
4. Schedule of requirement of fabrication of wooden crates as per **Annexure-VII**.

V. EARNEST MONEY DEPOSIT (EMD)

The bidder shall deposit EMD of Rs. 2,00,000/- which will either be refunded (to the unsuccessful bidder) or will be adjusted against security at the time of awarding contract/work order to the successful bidder. The EMD will be forfeited if the successful Marketing Associates fails to deposit the security in time.

VI. BID EVALUATION

1. Technical evaluation will be done first wherein evaluation of fulfillment of technical eligibility criteria mentioned in the terms & conditions of the e-tender, will be undertaken.
2. The financial bid of only those Bidders will be opened, who qualify in the technical bid. In case of non-qualifying the technical bid, it will render the Bidder as ineligible and the financial bid will not be opened.
3. The financial bid shall be quoted as price of fabrication of each wooden crate inclusive of all charges, GST and other applicable taxes, levies etc. A composite rate should be quoted. Rates quoted shall be both in figures and words in financial bid.
4. PSFDC decision regarding Bidder's selection will be final and binding on all the Bidders.
5. The Bidder who quotes minimum rate in the tender will be declared as L-1.

6. Managing Director, PSFDC has the right to place order to one supplier or distribute it to more than one supplier at L-1 rate. In case, the required quantity cannot be supplied by L-1 party (ies), then L-2 will be called to match the L1 rate and so on till the entire quantity required by PSFDC. For this, capacity, time restraints and other circumstances may be considered.

VII. ISSUANCE OF WORK ORDER/SUPPLY ORDER

1. PSFDC will also have the right to issue supply order in phased manner to any one or more Bidders whose bids are accepted.
2. The tentative requirement of wooden crates approximately 25000 per region i.e. Mohali, Phillaur, Amritsar and Bathinda region is 1,00,000 (No.), However, the tendered quantity may increase or decrease at the time of placing of order or during pendency of the contract as per the requirement.

VIII. SECURITY DEPOSIT

1. The enlisted Marketing Associates will be required to deposit security of Rs.100/- per wooden crate within 8 days after award of the work to him which shall be as per Punjab Financial Rules or as specified by the competent authority, in the shape of demand draft/irrevocable Bank guarantee/RTGS/NEFT etc.
2. Forfeiture of Security
The competent authority reserves the right to forfeit the security deposited, in case the Marketing Associates fails to execute the job successfully.
3. Security shall may be forfeited in case of misuse of timber, non-performance or breach of terms and conditions of the tender apart from other available actions to be taken against the defaulter Marketing Associates.

IX. MACHINERY AND INFRASTRUCTURE

Saw mill of empaneled Marketing Associates shall have adequate machinery in proper working condition for sawing, cutting and fabrication equipment required for fabrication of crates.

X. PRODUCTION CAPACITY AND CONVERSION

1. Marketing Associate is required to declare the average daily timber-processing capacity in terms of number of crates to be fabricated in Annexure-VI so that terms and conditions of supply/works order are fulfilled).
2. The successful Marketing Associates has to give minimum conversion of 14 wooden crates, 3 quintals of firewood, 10 kg of end cuts and 0.12 cmt of saw dust per cubic meter of round timber provided by PSFDC.

XI. AFFIDAVIT AGAINST MISUSE OF PSFDC TIMBER (Annexure-V)

The Marketing Associate shall furnish an affidavit declaring that PSFDC timber will not be diverted, sold, misused for any purpose other than fabrication of crates for PUNGRAIN. Any violation shall result in blacklisting, criminal action under Bharatiya Nyaya Sanhita (BNS) and follow up legal action and recovery of losses at market rate to PSFDC.

XII. SECURITY OF PREMISES

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The sawmill premises must be properly fenced, gated and adequately secured. Proper sheds must be available for safe storage of round timber, sawn timber and finished crates, ensuring protection from rain, termite attack, theft and weather damage.

XIII. SKILLED TECHNICAL STAFF

Marketing Associate shall employ adequate skilled manpower.

XIV. CAPACITY DEMONSTRATION/TRIAL FABRICATION

Before acceptance of the bid, the Marketing Associate is required to perform a trial fabrication of crates in presence of concerned Project Officer to demonstrate production capacity, quality standards and adherence to Specifications.

XV. SUPPLY OF TIMBER

1. PSFDC will supply round timber to the Marketing Associates as per approved allocation.

2. Marketing Associates must maintain accurate records of timber received, used and balance stock and shall submit utilization statements on a prescribed proforma weekly. Total quantity of timber will be checked and verified by concerned Project Officer and counter check by concerned Regional Manager.
3. Marketing Associates are prohibited from using PSFDC timber for any purpose other than fabrication of crates for PUNGRAIN.
4. Marketing Associates shall ensure secure storage of supplied timber and prevent pilferage, diversion or misuse.
5. By-products like firewood, saw dust and end cuts obtained from round timber provided by PSFDC during the fabrication of wooden crates will be the property of PSFDC and PSFDC will dispose off these by-products as per rules and regulations for this purpose.

XVI. QUALITY CONTROL & INSPECTION

1. Concerned Project Officer of PSFDC will inspect the work and stock at any stage of fabrication of Wooden Crates.
2. Crates which are found not as per specifications shall be replaced by the Marketing Associates at his own cost.
3. Persistent lapses in quality will result in de-empanelment and forfeiture of security.

XVII. TRANSPORTATION

1. Transportation of timber issued by PSFDC to Marketing Associates shall be borne by PSFDC within the same region only otherwise marketing associates has to bear the transportation timber cost.
2. Transportation of crates from saw mill of marketing associates to PUNGRAIN centres shall be arranged by PSFDC.

XVIII. LABOUR, MACHINERY & SAFETY

1. Marketing Associates shall comply with all applicable labour laws and safety standards.
2. Marketing Associates shall be solely responsible for all workers employed by him.
3. All expenditure on repair, maintenance, breakdown or replacement of machinery shall be borne entirely by the Marketing Associates.
4. Adequate fire safety, first-aid facilities and safe working conditions shall be ensured.

XIX. RECORD KEEPING & ADULT

1. Marketing Associates must maintain stock register, challans and inspection records.
2. PSFDC/PUNGRAIN may conduct audit or physical verification at any time without prior notice.

XX. CONTRACT PERIOD

The work order will have to be completed within the stipulated time period of 30 days. The competent authority can impose liquidated damage charges to the Marketing Associates or can even cancel the contract/work order in part or full in addition to liquidated damages imposed by PUNGRAIN in case of default on this account. Renewal shall depend on satisfactory performance and approval of competent authority.

XXI. SUBSTANDARD EXECUTION OF ORDER

The competent authority can reduce the price or can even reject the supplies, in case the work order is not executed by the Marketing Associates as per specifications or terms and conditions agreed upon and decision of competent authority in this regard will be final and binding on the enlisted Marketing Associates.

XXII. RELEASE OF PAYMENT

Payment against supply/ execution of work to the Marketing Associates will be released only after receiving the same from the indenting department/agency i.e. PUNGRAIN. Further, the payment will be released to the Marketing Associates only after successful execution of the supply work orders or as decided by the competent authority etc.

XXIII. PURCHASE/WORK DONE ON RISK BASIS

The competent authority reserves the right to execute the supply/work order at the risk and cost of the Marketing Associates in case of any default by Marketing Associates.

XXIV. PENALTIES

In case any such penalty/fine & forfeiture/liquidated damages etc. are imposed by the indenting Department/agency etc. on account of faulty execution of order/ non-execution of order or any other reason, the penalty amount will be passed on to the Marketing Associates and will be recovered from them. In addition, PSFDC may also impose penalties for delay in supply, quality deviation, misuse/diversion of timber provided by PSFDC, non-compliance with specifications, submission of false or misleading record and on breach of any term or condition etc. of the supply/works order of PUNGRAIN.

XXV. OTHER TERMS AND CONDITIONS

1. The round timber of Eucalyptus/ hard wood will be provided by PSFDC and the marketing associate will arrange the labour and other material like nails, , all other material, chemical treatment against termite & other infestations etc. as per the specifications (Annexure-II) to be used for fabrication of wooden crates and.
2. PSFDC shall prescribe the norms for conversion of battens to be used in fabrication of wooden crates and other by-products like fuel wood, saw dust, end cuts etc. All the by-products so produced in the process of sawing of timber and fabrication of wooden crates shall be the property of PSFDC. PSFDC shall dispose off these by-products as per the applicable rules and regulations.
3. Sawing of timber and fabrication of wooden Crates shall be done under the monitoring of staff of PSFDC. Marketing Associate will keep the PSFDC timber, whether round or sawn, by-products and wooden crates separately so that it can be inspected by PSFDC at any point of time.
4. PSFDC shall prescribe the norms specifications of the wooden crates and marketing Associate shall have to fabricate the Wooden Crates strictly as per specifications. Specifications of Wooden Crates are given in Annexure II.
5. Marketing associate shall quote a composite rate inclusive of all costs of fabrication with applicable taxes, other levies etc.
6. PSFDC will not be liable to pay any other costs like repair costs, electricity, property costs , EPF or other statutory payments or any other costs whatsoever and no claim shall be entertained by PSFDC in this regard etc.
7. PSFDC shall not be responsible for any theft, any accident or any misshaping or any type of loss of timber/ material/wooden crates, by products etc. and the marketing associate will be liable to make good the loss caused to PSFDC.

Marketing Associate will keep safe custody of the round timber, battens, wooden crates, by products and other material etc. Marketing associate will be liable to return to PSFDC any surplus timber received from PSFDC. It is responsibility of the Marketing Associate to ensure that PSFDC timber will not be diverted, sold, misused or used for any purpose other than fabrication of crates. Any violation shall result in blacklisting, legal action and recovery of losses to PSFDC.

8. Marketing Associate shall get the wooden crates inspected from PSFDC officers/ officials and concerned agencies to be decided by the Indenting agency. Marketing Associate will be responsible to make good the loss caused to PSFDC in case of rejection of wooden crates by any agency.
9. Regional Manager, PSFDC reserves the right to extend the delivery period with or without Liquidated damage charges, for a period as deemed fit, in case of natural calamities like heavy rains, earthquake, floods etc if he is satisfied that the reasons for delay were beyond the control of supplier upon considering the requests of suppliers/agencies and exigencies of the situation on a case-to-case basis.

XXVI. AFFIDAVIT AGAINST MISUSE OF PSFDC TIMBER

The Marketing Associate shall furnish an affidavit declaring that PSFDC timber will not be diverted, sold, misused or used for any purpose other than fabrication of allotted crates. Any violation shall result in blacklisting, legal and punitive action and recovery of losses to PSFDC.

- XXVII. In case dispute arising between PSFDC and the Bidder which has not been settled amicably, "Principal Chief Conservator of Forest (HoFF)" shall be the arbitrator and the Bidder can

request PSFDC to refer the dispute for Arbitration under Arbitration Act. Such disputes shall be referred to the PCCF (HoFF), Department of Forests and Wildlife Preservation, Punjab.

XXVIII. In the light of ban imposed by Hon'ble Punjab and Haryana High Court on felling of trees in the State of Punjab, the successful bidder accepts that PSFDC's obligation to provide cut timber is strictly contingent upon the availability of existing stock and further legal development in this regard.

XXIX. The General terms and conditions of contract as laid down under The Punjab Transparency in Public Procurement Act, 2019 and Rules, 2022 shall apply unless otherwise specified in these terms and conditions. If there is disagreement between General Conditions as per Clause 5 of Schedule 1 Part A under Rule 13 of Section 19 of The Punjab Transparency in Public Procurement Act 2019 & Rules 2022 and Departmental Terms and Conditions issued by the Forest Corporation, the provision of departmental conditions shall supersede.

XXX. All the terms and conditions of tender of empanelment of Marketing Associates shall be an integral part of this tender.

XXXI. **Jurisdiction**

In case of any dispute, the jurisdiction of the court will be:

1. Sahibzada Ajit Singh Nagar (Mohali) for contracts/orders/works awarded by Regional Manager, Mohali Division,
2. Phillaur for contracts/ orders/ works awarded by Regional Manager, Phillaur Division.
3. Amritsar for contracts /orders /works awarded by Regional Manager Amritsar Division.
4. Bathinda for contracts/ orders/ works awarded by Regional Manager, Bathinda Division.

Place:
Date:

Sd
MANAGING DIRECTOR
PUNJAB STATE FOREST DEVELOPMENT CORPORATION

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SPECIFICATIONS OF WOODEN CRATES TO BE FABRICATED

Each dunnage piece of crate will be of 150cm*90cm*18cm (as per IS 17427 of 2020 amended upto date) and will be made from duly dried *Eucalyptus* or any other hardwood, which satisfies the Specification and quality parameters as given below:

1. Dimension of Members:

MEMBER TYPE	PRESCRIBED SIZE	PRESCRIBED LENGTH	NOS.	Spaced
Upper Member	5.1 CM x 6.5 CM	150 CM	5 Nos	37 cm
Lower Member	5.1 CM x 11.5 CM	90 CM	5 Nos	22 cm

The higher dimension of the section of each member will be vertical.

Note: Tolerance of minus (-) 1.5 mm in breadth/height of the upper and lower stringers and minus (-) 3mm in the length of the lower and upper stringers shall be allowed. Further, a tolerance of minus (-) 3mm shall be allowed for overall length and breath of the wooden crate and a tolerance of minus (-) 1.5mm shall be allowed for the height of the crate. However, there shall be no rejection in cases where the variation in the dimensions is on the positive side.

2. There shall be no joins in any of the members.
3. The moisture content of the wood used in manufacturing wooden crates must be between 10% - 35% and the minimum required weight at various moisture levels from 10% to 35% should be as follows:

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Moisture Content (%)	Minimum Weight of Wooden Pallets (kgs)
10	40.50
11	41.00
12	41.50
13	42.00
14	42.00
15	42.50
16	43.00
17	43.50
18	43.50
19	44.00
20	44.50
21	45.00
22	45.00
23	45.50
24	46.00
25	46.00
26	46.50
27	47.00
28	48.00
29	48.50
30	48.50
31	49.00
32	49.50
33	50.00
34	50.50
35	51.00

4. The dunnage shall be properly nailed with sufficient number of nails to the frame, reasonably rigid with proper fit. There shall be at least two nails at each corner joint and one at every other joint. The nail used must be one inch longer than the combined dimension of the planks/batons to be joined together, must beat the top and the nail shall be bent over at the bottom of the crate for "L" to ensure proper locking of the planks/batons.
5. No nail shall project down the wooden rafter or be exposed, so as to avoid source of danger to the gunnies or labour.
6. No member shall have cracks, as it will endanger its structural strength.
7. The section of each member will be generally uniformed without being heavily bevelled at corners so as to reduce its strength.
8. The wood shall be free from loose knots which would reduce its structural strength.
9. The top of each dunnage piece will be at one level.
10. The wood used for manufacturing crates must also be chemically treated to protect against termites and other infestations.
11. Wood damaged by white ants/termites shall not be used.
12. A metal plate of minimum 2 inches X 4 inches dimensions containing information as per the following format shall be fixed on the outer side of the lower plank of each crate. Each case/packing shall bear legibly indelibly, the following information:
 - a. Name of the manufacturer
 - b. Date/Month of manufacturing
 - c. Type of Wood used
 - d. Lot no.
 - e. S. No.
 - f. Tender reference ID
 - g. Agency

7/10/17

(On letter head of the Bidder)

TECHNICAL BID

From

To

The Managing Director,
Punjab State Forest Development Corporation Ltd.

Subject: Offer for supply of Wooden Crates for RMS 2026- 27.

Dear Sir/Ma'am,

Reference is made to your e-tender notice that appeared in the press on _____ for the fabrication of Wooden crates.

I/We hereby offer to fabricate _____ (number in words _____) of Wooden Crates to PSFDC (duly signed copy enclosed) and agree to abide by such conditions.

I/We hereby offer the rates for fabrication of Wooden Crates as per Financial Bid submitted online.

- 1) I/We agree to fabricate Wooden Crates as per the specifications mentioned in the terms and conditions of tender and accept all terms and conditions of tender.
- 2) EMD of Rs. 2,00,000 for fabrication of _____ (number) of Wooden crates @ Rs./- per crate for the total number of wooden crates offered has been deposited online.
- 3) The rates quoted in price bid are inclusive of all applicable taxes/levies.
- 4) The rates quoted will remain valid for the period of 180 days which would be further extendable at the discretion of Managing Director, PSFDC. Acceptance of this offer by PSFDC or by any officer authorized by PSFDC shall constitute valid/legal contract between me/us and PSFDC.
- 5) I/We hereby agree that in case I/We become successful bidder, the EMD Rs./- per crate for the total number of wooden crates offered, deposited by me/us may be converted into security deposit as per the terms and conditions of the tender document. I/We further agree that in case we fail to supply the material within the stipulated period as would be given in the supply order or could not fulfill the terms and conditions of this contract, our security as whole or part thereof may be forfeited by PSFDC for which I/We shall have no objection, whatsoever, in addition to the right of PSFDC to purchase crates from other suppliers at my/our risk and cost. We shall be liable to pay any liquidated charged damage imposed by indenting agency PUNGRAIN.
- 6) All documents mentioned in the Check list (Annexure-IV) have been uploaded on the portal.
- 7) Tender document duly signed on each page has been uploaded on the portal.

Thanking you,

Yours sincerely,

Signature of the Bidder

With complete Address and Seal

ANNEXURE – IV**PUNJAB STATE FOREST DEVELOPMENT CORPORATION****CHECKLIST OF DOCUMENTS**

Sr.No.	Particulars	Please tick Yes/No
1	Earnest Money (EMD) of Rs. 2 Lac.	Yes/No
2	Empanelment Letter.	Yes/No
3	Affidavit against misuse of timber in PSFDC (Annexure-V)	Yes/No
4	Capacity declaration & Quantity applied for (Annexure-VI)	Yes/No
5	Schedule of Requirements (Annexure-VII)	Yes/No
6	Financial Bid (Annexure-VIII)	Yes/No
7	Self-attestation of all documents submitted and signing of all tender documents.	Yes/No

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(Specimen of the Affidavit against misuse of timber in PSFDC)

AFFIDAVIT

(To be attested by Executive Magistrate/ Notary Public)

I,....., s/o Sh....., R/o.....do
hereby solemnly affirm and declare as under:

1. That I am the sole Proprietor/ authorized partner/ signatory of M/s
.....
2. That my firm wants to bid for fabrication of wooden crates to PSFDC e-tender
notice that appeared in the press on02.2026 for the fabrication of Wooden
crates.
3. I hereby affirm and declare that if order for fabrication of wooden crates is placed
with us and PSFDC issues cut timber for this purpose, I/my firm will use timber
solely for fabrication of wooden crates only and will hand over to PSFDC the
unused timber, sawn timber, round timber and other by-products etc. I/my firm
shall be responsible to make good loss at market rate on account of misuse or
shortage of any kind of timber, sawn timber and round timber, by-product etc.
apart from other actions available to PSFDC.
4. That I/ my firm/ Company shall abide by the Terms & Conditions of the tender as
laid down by the PSFDC.

Handwritten signature

Deponent

Verification:

Verified that the contents of my above affidavit are true and correct to the best of
my knowledge and belief and nothing has been concealed therein.

Dated:.....

Deponent

ANNEXURE -VI

PUNJAB STATE FOREST DEVELOPMENT CORPORATION

Declaration of Average Daily Capacity Declaration of Saw Mill for Fabrication of Wooden Crates.

Sr. No.	Name of the Party	Daily Capacity Declaration of Fabrication of Wooden Crates (To be verified by PSFDC)	Quantity applied for Fabrication of Wooden Crates (Minimum 10000 No. of Wooden Crates)
		(Number of Wooden Crates)	(Number of Wooden Crates)

7/07

PUNJAB STATE FOREST DEVELOPMENT CORPORATION**Schedule of Requirements**

Sr.No.	Size of Wooden Crates					Number of Wooden Crates to be Fabricated (Nos.)
1						1,00,000 (One Lac)
	MEMBER TYPE	PRESCRIBED SIZE	PRESCRIBED LENGTH	NOS.	Spaced	
	Upper Member	5.1 CM x 6.5 CM	150 CM	5 Nos	37 cm	
	Lower Member	5.1 CM x 11.5 CM	90 CM	5 Nos	22 cm	

* The above quantity may vary as per the requirement.

* A minimum of fabrication of 10000 wooden crates must be applied for.

For

Punjab State Forest Development Corporation Ltd.

Financial Bid (Price)

Sr. No.	Name of Party	Size of wooden crate					Composite rate for fabrication of per wooden crates all inclusive of GST, Taxes other levies etc. (Amount in Rs.)
		MEMBER TYPE	PRESCRIBED SIZE	PRESCRIBED LENGTH	NOS.	Spaced	
		Upper Member	5.1 CM x 6.5 CM	150 CM	5 Nos	37 cm	
		Lower Member	5.1 CM x 11.5 CM	90 CM	5 Nos	22 cm	
							Rs..... (in figures)
							Rs..... (in words)

7/11/24